



Mayor of the Council Person Specification

To fulfil his or her role as laid out in the role description, as an effective member requires the following:

Act as a symbol of the Council's democratic authority/Chair Council meetings

- Public speaking/speech writing
- Chairmanship skills

- Served as a Councillor for at least 4 years
- Not up for Election in the year after serving as Deputy Mayor
- Acted as a Chairman of a Committee or a Working Group for at least one year

- Good oral and written communication skills
- Excellent inter-personal skills
- Ability to relate to people from a wide range of backgrounds
- Good knowledge of the Council's Constitution with particular reference to the Rules of Procedure for the Council meeting
- Ability to write speeches
- Experience of making speeches or speaking to large groups

Ceremonial Role –

Special Requirements

- Flexibility and willingness to attend a wide range of engagements/events in the day and evening
- Prepared to abide by the Protocols and follow the Guidance relating to office
- Willingness to act impartially and in a non-political manner